

Zeitschrift für Australienstudien Style Sheet

1. All papers will be **peer-reviewed**.
2. **Length:** For an essay 6,000 words are recommended (including bibliography), for reviews 1,500 words, and a Review Essay is allowed 2,500 words.
3. **Format:** Please keep text formatting to an absolute minimum. No underlining or boldface; for emphasis please use *italics*. Please do not indent new paragraphs and do not paginate.
4. **Font:** For the text use 1.5 spacing and as font Arial with 12pt. For the *footnotes* single spacing, Arial 10; footnotes use Arabic numbers (1, 2, 3 etc., not i, ii, iii, iv). For the captions of images Arial 10; please green-highlight both the reference in the text (e.g. Fig. 1) and the caption to signal the approximate position of the illustration.
5. **Quotes of more than 3 lines:** Single spacing, indent by 1 cm. No indentation at the right margin, font: Arial 11.
6. **Footnotes:** Do not use endnotes. Footnotes should be used for additional information only (not for bibliographical purposes) and need to be kept to a minimum. Wherever it is possible, your footnotes should be incorporated into your main text.
7. **In-text referencing:** Citations in the text are followed by a reference like this: (Smith 2001: 234) or if there is only one Smith reference, like this (Smith 234). Or: As Smith (2001: 234) notes [...] Or: The point was already made in 1972 (Brown 432). No commas in the in-text references please. All your references must relate to an appropriate full citation at the end of your essay, i.e. in an extra section: "Bibliography" or "Works Cited".
8. **Bibliography / Works Cited:** Keep your bibliography within a limit of 2-3 pages. Font Arial 12, single line spacing. *Web-based references:* If there is an author, then the reference is placed with all other references. Anonymous web references should be listed separately, following the main bibliography as "Websources"; e.g. Australian Council for the Arts, 2019. "Writing Cultures: Protocols for Producing Indigenous Australian Literature." Australia Council. Web. 28 Feb. 2019. <http://www.australiacouncil.gov.au/pdf_file/32373/Writing_protocol_guide.pdf> Citing a *monograph*: Smith, John C., year. Title. Place: Publisher. Additional page references (e.g. for a chapter) optional. A *journal article*: Smith, John C., year. "Title". Journal Name, Volume (Issue), page reference (e.g. 55-67; no "p". and no "pp". before the page reference). An *article* in an anthology must be cited in this way: Smith, John C., year. "Title", in: Brown, Susan F., ed., title. Place: Publisher, page reference.
9. **Inverted commas:** The convention in Europe is that all quotations from cited sources are placed in double inverted commas, of this "... " type. Single inverted commas are used to achieve an ironic tone or use standing expressions (The clarinetist 'Fatty' George). This distinction is important as in Australia the inverted commas are generally used in the exactly opposite way.
10. **Illustrations / photos / reproductions:** Please provide your illustrations in an adequate quality as a *separate file* (preferably TIFF, ESP, or PSD, alternatively JPG). Based on the print target dimensions, the *minimum requirement* regarding resolution is 300 dpi for grey scales. 400 dpi for colour images, and 600 dpi for line drawings, reproductions of tables and charts.
11. **Author:** Please submit your paper together with a 5-6 line bio and a portrait photo (300dpi). Attach your contribution as *Word file* (DOC, DOCX, or RTF) to: adfonteshistory@aol.com or oliver.haag@transcultural-studies.org.